

Getting Started with Canvas: Quick Reference of Features and Navigation

Global Menu

- Courses:** Go to a course
- Calendar:** Dates for all courses
- Inbox:** Email-like messaging with course, section(s), student(s)
- Account:** Profile, Contact Methods, Notifications
- Help:** Contact the help desk and access guides

Course Status:

- Don't forget to Publish!
- Choose your home page style.
- Send an announcement to the course.
- Due Dates coming up.

Course Menu	Assignments: Allow submissions and uploads. Due Date for Calendar and Notifications.	Announcements: Post updates and news to the course.	Discussions: Create for discussion forum. Graded or Ungraded. Due Date for Calendar and Notifications.	Grades: Enter grades that students can see in Canvas.	People: View the course roster. Add users to the course. Create groups.	Pages: Design a page for your course site from scratch. Embed, link, or display content. Set as home.	Files: Upload or drag and drop. Set permissions. Link from anywhere in course site. 1.5GB size limit.
	Syllabus: Can link to syllabus here from Files or Stanford Syllabus. Also displays Due Date items.	Quizzes: Variety of question types, most auto-corrected. Graded or ungraded.	Modules: Create a table of contents or linear path for content.	Conferences: Anyone can start a real-time, web-based meeting.	Collaborations: Connect a Google account for Docs-driven collaboration in Canvas.	Attendance: Track student attendance on any date, for any activity.	Settings: Hide or reorder course menu items. View course as a student.